**ABC COMPANY – Occupational Health and Safety (OHS) Policy**

Please note the following document is a sample. Review carefully and modify this document to meet the needs and requirements of your organization.

**ABC Company** is committed to providing a safe and healthy work environment for all employees, contractors, and visitors. We recognize that the health and safety of our workforce is paramount, and we are dedicated to maintaining a workplace that minimizes risks and promotes overall well-being.

**ABC Company** will take all reasonable steps to ensure the health and safety of all employees by identifying and mitigating hazards, providing appropriate training, and ensuring compliance with relevant health and safety legislation.

An **OHS Committee, WHS Representative or Designate** will be established to oversee the implementation of our OHS policy, ensuring active participation from both management and employees. They will also facilitate communication between workers and management regarding health and safety issues.

**ABC Company** will cooperate fully with the **OHS Committee, WHS Representative or Designate** in all matters relating to health and safety. This includes providing necessary resources and support to enable them to carry out their roles effectively.

We will continuously monitor and evaluate our OHS program to ensure its effectiveness. Regular reviews will be conducted, and necessary revisions will be made to achieve continuous improvement in our health and safety practices.

The employer is responsible to:

* Ensure compliance with all applicable health and safety regulations.
* Provide resources necessary for the implementation of the OHS program.
* Support the OHS Committee and WHS representative in their duties

Supervisors are responsible to:

* Ensure that workers are aware of their health and safety responsibilities.
* Conduct regular safety inspections and report any hazards.
* Provide training and support to workers regarding safe work practices

The **OHS Committee, WHS Representative or Designate** is responsible to:

* Meet regularly to discuss health and safety matters.
* Review incident reports and recommend corrective actions.
* Promote health and safety awareness among all employees

Workers are responsible to:

* Follow all health and safety policies and procedures.
* Report any hazards, incidents, or near misses to supervisors or the OHS Committee.
* Participate in health and safety training and initiatives

Contractors and Visitors are responsible to:

* Adhere to **ABC Company’s** health and safety policies while on-site.
* Report any incidents or hazards to **ABC Company** personnel immediately.

This OHS policy will be reviewed, signed, and dated at least annually by the highest-ranking person at **ABC Company**.  
  
This policy will be posted in a prominent location at each worksite and made available electronically to all employees.

**Signature**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Title:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_